



# Crater School of Business Innovation Science

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*"Where Innovation is our middle name"*

## The BIS Internship Experience: Timesheet and Reflection Log

<b>Student Name</b>		<b>Business Name</b>	
<b>Student Phone</b>		<b>Business Address</b>	
		<b>Business Phone</b>	
<b>Supervisor Name</b>		<b>Supervisor Phone</b>	
<b>Block Class</b> (circle one)		<b>Scheduled Day/Time</b>	
<b>CSB   CIS   E3/E4</b>			

Complete and submit weekly, the day following your internship, to your humanities block instructors. Be detailed and elaborate in your explanations.

<b>Internship Week 1</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 2</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 3</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 4</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 5</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 6</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 7</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 8</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 9</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 10</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 11</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 12</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 13</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 14</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					

<b>Internship Week 15</b>	<b>Date</b>		<b>Time Arrived</b>		<b>Time Departed</b>	
	<b>Supervisor Comments</b>					
	<b>Supervisor Signature</b>					
	<b>Student Tasks</b>					
	<b>Student Reflection</b>					